

FUNDING REGULATIONS  
OF  
FONDATION SUISA

The German version is authoritative.

## 1. PURPOSE OF THE FOUNDATION

*«The purpose of the Foundation is to promote contemporary Swiss and Liechtenstein music-making in all genres. It does not pursue either profit-making or self-help objectives.»*

*(Article 4 of the foundation charter)*

## 2. MUSIC-MAKING

The term “today’s music-making” as defined by FONDATION SUISA means the creation and/or dissemination of a Swiss and/or Liechtenstein musical repertoire (composition and/or creation of public access) with reference to the present day.

## 3. FUNDING FOCUS

The funding focus is on the authors of today’s musical works and the performance/application of their repertoires.

## 4. ASSESSMENT BY A COMMITTEE OF EXPERTS

Each application received is examined by a committee appointed by the Board of Trustees and assessed according to the criteria listed below.

## 5. SUPPORTED PROJECT FORMS

### 5.1 Composition commissions

- Applications can only be submitted by clients. Composers and publishers cannot apply for support for themselves.
- Pure arrangement works without a personal touch, such as orchestration, instrumentalisation, etc. are not taken into account.

### 5.2 Promotion and dissemination

Activities to promote and disseminate Swiss and Liechtenstein music-making:

- Activities must be accessible and/or aim at reaching new audiences or expanding existing audiences.
- Activities must have a supra-regional appeal or be presented supra-regionally.

## 6. PREREQUISITES FOR FUNDING

### 6.1 Basic criteria

Funding is limited to activities relating to today's music-making in Switzerland and/or the Principality of Liechtenstein.

#### CRITERIA:

(at least one point must apply)

- The authors are Swiss or Liechtenstein citizens (or)
- The authors have their principal residence and artistic working environment in one of these two countries (or)
- The authors are SUISA members (or)
- The authors have a recognizable influence on music life in Switzerland and/or the Principality of Liechtenstein (or)
- The authors are appreciated in Swiss/Liechtenstein music life (as authors of musical works) (or)
- The authors foster an extremely intensive working relationship with Swiss and/or Liechtenstein musicians.

### 6.2 Formal criteria

- Application dossiers must be submitted at least three months before the start of the project.
- The project authors and participating artists can only be awarded one support contribution per year. At least 12 months must elapse between two projects (reference date: start of the project).
- Applications for financing cannot be submitted retroactively.

### 6.3 Financial and business criteria

- The financial plans must show appropriate compensation for the authors and artists involved, payment of copyrights and any evidence of pension and insurance requirements.
- Activities must be based on viable financial and organisational planning.
- FONDATION SUISA provides additional support, i.e. other sources of funding must be declared using a financing plan.
- Activities without adequate own funds from revenue etc. are not supported. This includes in particular concerts without an entry fee ("free concerts"), free online distribution, etc.

## 6.4 Exclusion criteria

NO FUNDING/FINANCING is provided for activities in the form of:

- Structural funding, investments in infrastructure
- Blank/season programmes from event organizers
- Seminars, congresses, forums, conferences
- Training financing and grants, training activities
- Instrument purchases
- Studio recordings (image or sound) without compositional aspects as well as the realisation and reproduction thereof (**audio and visual media**)
- Visual implementations for advertising and promotional purposes
- “Sociocultural events”; activities in which music plays only a complementary role
- Printed matter; printed matter of non-musical works, critical or work reports on works, textbooks, facsimile editions
- Arrangement work without a personal touch such as orchestration or instrumentation
- Library work
- Archiving, cataloguing of unpublished works
- Sponsorship, PR projects
- Competitions and third-party prize money
- Donations to organisations and individuals
- Fundraising appeals/fundraising/benefit events
- Contributions to general living or operating costs
- “Music and health,” therapeutic and medical services
- Retroactive financing applications

## 6.5 Exceptions

The responsible committee may decide on exceptions to these regulations in justified individual cases.

## 7. SUBMISSION OF APPLICATIONS

- The application documents must be documented in accordance with the information in the online forms.
- Project dossiers can only be submitted online.

## 8. COMMUNICATION OBLIGATION

In their publications (posters, concert programmes, sheet music, musical works, film credits, etc.) applicants who receive financial support must,

either

- point out that their project was realized with financial support from FONDATION SUISA;

and/or

- show the FONDATION SUISA logo.

## 9. IMPLEMENTATION AND CONCLUSION

- Decisions are made on the basis of the submitted dossiers. A support contribution can only be transferred if the project has been implemented in accordance with this information. FONDATION SUISA must be notified of any changes in good time.
- Payment of the support contributions shall be made after submission of the following supporting documents:
  - Financial statements
  - Final report
  - Bank or PostFinance account details
  - Copies of communication material documents
  - For composition commissions or film music compositions: a copy of the score or a recording, as well as proof of payment of the composer's fees
- The approved support contributions are only paid once the project has been completed and the supporting documents have been reviewed.
- All documents relevant to the application are archived by the Foundation.

## 10. CORRESPONDENCE

The decisions of the foundation committees are final and may not be contested. No correspondence will be entered into concerning the decisions.